



042-99232911

**BUREAU OF STATISTICS,
GOVERNMENT OF THE PUNJAB,
65-TRADE CENTRE BLOCK,
M.A. JOHAR TOWN, LAHORE**

SHORT TENDER NOTICE

Sealed Tenders are invited from the Registered Firms procedure on single stage one envelope procedure for the supply of the following stores for the Bureau of Statistics, Government of the Punjab, Lahore for the financial year 2016-17.

Sr. No.	Items (Unit)	Quantity
1	Sharpener (Nos.)	500
2	Ball Points (Nos.)	1000
3	Flying Cover (Nos.)	2000
4	Offset Paper A4, 80-G (R)	500
5	Paper Pin (Packet)	100
6	Paper Clip (Packet)	100
7	Staple Pin (Packet)	200
8	Pen Ink (Bottle)	24
9	Stamp Pad (Nos.)	50
13	Ink of Stamp Pad (Bottle)	25
11	Flapper (Nos.)	3000
12	Note Sheet Paper (Reams)	50
13	Tag 6" (Nos.)	2000
14	White Fluid (Nos.)	50
15	Uniball Point (Nos.)	300
16	Short Hand Note Book (Nos.)	20
17	Stapler Machine (Nos.)	50
18	Laces 36" (Nos.)	1000
19	Blank Register (Nos.)	50
20	Toner hp-1320 (Nos.)	06
21	Toner 400M (Nos.)	05
22	Tonner 600M (Nos.)	06
23	Toner HP 2200 (Nos.)	01
24	Offset Paper Large (Reams)	250
25	Pin Opener (Nos.)	50
26	Envelopes A4 (Nos.)	1000
27	Envelopes Large Size (Nos.)	1000
28	Envelopes 9X4 (Nos.)	1000
29	Scale (Nos.)	50
30	Permanent Marker (Nos.)	50
31	Calculator (Nos.)	20
32	File Cover (Pacca) (Nos.)	450
33	High Lighter (Nos.)	60
34	Water Damper (Nos.)	50
35	Punch Single (Nos.)	30
36	Punch Double (Nos.)	30
37	Gum Sticks (Nos.)	200
38	Log Book (Nos.)	15
39	F01 bundle	02
40	F05 bundle	05
41	Clothes (In Meter)	25
42	Sheet Plastic A4 (Packet)	30

43	Abri (In Sheets)	40
44	Gatta (In Sheets)	50
45	Binding Tape 1.50" (In Role)	25
46	Binding Tape 2" (In Role)	35
47	Binding Tape 3" (In Role)	20
48	Pin Staples Large Size (Packet)	05
49	Pin 23x10 (In Packet)	05
50	Pin 17x10 (In Packet)	05
51	Pin 15x10 (In Packet)	05
52	Pin 13x10 (In Packet)	05
53	Cotton Thread (In Kg.)	15
54	Glue (In Kg.)	06
55	Tonner for Toshiba Photocopier Model 355 (In No.)	05
56	Tonner for Canon Photocopier Model 3530 (In No.)	05
57	Ink for Duplo DP-J450 (copy printer)	08
58	Stencil for Duplo DP-J450 (copy printer)	02
59	Sticker papers different sizes pad	03
60	Scissor (Nos.)	08
61	Paper Cutter (Nos.)	15
62	Paper Cutter Glass Plate	05
63	Dust Bin (Nos)	50
64	Towel (Nos)	100
65	Soap (Nos.)	200
66	Glass (Nos.)	500
67	Jug (Nos.)	25
68	Duster (Nos)	200
69	Wiper for cleaning of glass	12
70	Glint for cleaning of glass	12
71	Clock (Nos)	05
72	Tape Dispenser 3" (Nos)	01
73	Scotch Tape 3" (Roll)	22
74	Color Tag (Pkt)	100
75	Computer Paper P-1 8.5/11	50
76	Computer Paper P-1 11/15	50
77	Library Iron Book Stand (Nos)	105

The tender documents containing detailed specifications for all the above stores can be obtained from the date publication on payment of tender fee Rs.300/-from the office of undersigned during office hours.

GENERAL INSTRUCTIONS

- i) Last date and time for the receipt of the Tenders is 25.10.2016 upto 11:00 AM. The tenders will be opened on the same day at 11:30 AM in the presence of the Tenderers or their authorized representatives.
- ii) The tender documents must be accompanied with returnable earnest money @2% of the total quoted value of the articles in the shape of call deposit in favour of Director General, Bureau of Statistics, Punjab. Incomplete and conditional tenders will not be considered.
- iii) The bidder should necessarily be registered with Income Tax and Sales Tax Departments (both) copy of relevant documents may be produced.
- iv) The offer must remain valid for 45 days from the date of opening of the tender.
- v) The successful tenderer shall have to supply the stores within 10 days (Ex-Lahore) after the issue of purchase order, otherwise the Earnest Money shall be forfeited under Punjab Procurement Rules 2014.
- vi) The tenders of black-listed firms shall not be considered.
- vii) The Competent Authority may reject all tenders or proposals at any time prior to acceptance of a bid or proposal under Rule 35 of Punjab Procurement Rules 2014.

(MUHAMMAD ARIF AZIZ)
STATISTICAL OFFICER (B&A)
FOR DIRECTOR GENERAL